

Raquette Lake Library

P.O. Box 129

Raquette Lake, NY 13436

(315) 354-4005

The annual meeting of the Raquette Lake Library was called to order by President Biz Noonan on Saturday, August 20, 2022, at 10:03 a.m. at the Raquette Lake Library. Present were Biz Noonan, Colleen Walsh,Carolynn Dufft, Jim Dillon, Jack Regan, Desiree Lurf and Nancy Grosselfinger.

Jim made a motion to approve the 2021 annual meeting notes. Colleen seconded the motion. All were in favor. Motion approved.

Public comment: Nancy Grosselfinger submitted public comment prior to the meeting (indicated in blue below).

1. I have received no notice of the Annual Meeting by mail or email. This is the second consecutive year this has happened. I am a cardholder and taxpayer. My contact information is current. I note that in the Executive Session of November 2021 an addition was made to the expectations of the librarian to maintain a professional relationship with patrons etc.. I consider this omission an unprofessional response, especially since I made note of it at the last annual meeting at which time the librarian commented she was sure I had been sent the mailing.
2. The minutes of the Annual Meeting 2021 are not posted on the website. NYS Open Meeting Law requires the posting of meeting minutes within two weeks of regular meetings (one week for special meetings). The purpose of this timely posting is to inform any interested party of what was voted upon at the meeting including the election(s) to the board.
3. It is intimated in the April 2022 minutes that a vacancy on the board has arisen. (No notice of resignation mentioned by the President, only that the board should brainstorm to find a replacement). This means that TWO seats (vacated by Desiree Lurf and currently held by Jim Dillon) on the five member board are to be voted upon by the members present.

Unfortunately, I find no public announcement of the vacancy or the usual election of a board member. When the members are uninformed they cannot come forward to express their willingness to serve. It is always beneficial to determine which members of the library are willing to serve and every opportunity should be taken to discover those persons in an equal opportunity manner. It is also helpful to describe briefly the expectations of board members (time commitment, activities). One paragraph and referral to the board for further information is sufficient. It sells Raquette Lake short when potentially interested people are not made to feel welcome to offer themselves for service on the board. There is a clear impression of a clique rather than an openness to those who express genuine interest and care. The Trustees Handbook provides guidance.

Nancy also raised the following points orally during the meeting:

- When will mandatory training for 2023 take place?
- Nancy lamented that no statement was made that the board had reviewed the minutes before they were made available online.

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- Last report notes that the town/village owns the library, but it's the board who owns it. Jim confirmed that this was the case and that the library has always been board owned. Jim also commented on not making unnecessary changes to capital management and maintaining savings account/CDs.

Treasurer's Report by Jim Dillon:

Jan 1st through Aug 2022:

Budget: \$ 58,400

spent: \$42,201.91 (pillars not included)

left: \$16,198.09

We are on track for the budget.Carolynn is also on track with her expenses. SALS bills are outstanding for automated data for two months

2022 income of \$61,211.79 is higher than usual. We've taken in more than we budgeted for. This is due to having received more memorial gifts, more donations.

New balance in checking act is: \$72,033.45

Savings account: \$42,726.93

Linck CD: \$7,641.28

Our CD: \$ 7,396.64

Jim suggested moving money from the checking account to somewhere safer like a CD and reiterated the need for internal audit, due to recurring problem of numbers being off in the annual report.

Motion to approve the treasurer's report was made by Desi. Jack seconded it. All were in favor.

Election of trustee members and officers:

Biz nominated Jim as a board member. Jack seconded it. Biz closed nominations. Biz made a motion to elect Jim as treasurer. Colleen seconded it. All (but Jim) voted in favor.

All members present who paid their membership can vote, which did not apply to Nancy Grosselfinger. The Board (excl Jim) voted unanimously in favor.

Desiree handed in her resignation. It was accepted.

Carolynn nominated Kathy Reihle as board member. Jim made a motion to close nominations. Colleen seconded the motion. All (but Desiree) voted in favor. Motion passed.

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Biz made a motion to appoint Kathy to the board. Colleen second motion. All (but Desiree) voted in favor.

Colleen made a motion to appoint Kathy as secretary. Jim seconded it. All (but Desiree) voted in favor.

Other issues:

Jim Dillon made a motion to designate Utica Bank as our bank and Hamilton County Express as our paper of record. Biz seconded it. All were in favor.

Librarian's report:

The Librarian's Report as done by Carolynn Dufft:

- Aug. 14, 2022 Book Sale:

- Total: \$3,707

Day of book sale total: \$3,158.05

Books-- \$1,911.50

Raffle-- \$1,044

Donations-- \$202.55

Donations from Sun-Thurs. \$549

Stats from Jan 2022 to July 2022 and Jan 2021 to July 2021:

- **Visitors** (includes those solely using WiFi outside):
2022: 1,674
2021: 1,996
- **Item Circulation:**
2022: 1,853
2021: 1,912
- **ILL Out (Items Transferred to Fill Holds):**
2022: 1,322
2021: 2,240
- **Our Meraki report (WiFi users):**
2022: 2,087
2021: 2,126
- **Public Computers:**
2022: 42
2021: 46

Biz made a motion to accept the Librarian's Report, Colleen seconded it. All were in favor.

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The Board notes that the library commemorated and celebrated its 100th anniversary this year. Pictures of the centennial celebration are available on the website.

Biz made a motion to adjourn the annual meeting at around 10:42 am. Colleen seconded it. All were in favor.