

Raquette Lake Library

P.O. Box 129

Raquette Lake, NY 13436

(315) 354-4005

August 21, 2021 Meeting

I. Calling meeting to order

Elizabeth Noonan ("Biz") called the meeting of the Raquette Lake Library to order on Saturday, August 21, 2021 at 10:46 am at the RL Library. Present: Biz, Jim Dillon, Colleen Walsh, Jack Reagan, Desiree Lurf andCarolynn Dufft. Others present: Nancy Grosselfinger and Nancy Steltzer.

Correction to April meeting minutes: Reference to August 21, 2021, meeting should read 10:00 am instead of 5:30pm. Carolynn purchased the booster for \$44.95. Jim made motion to accept, Biz seconded. All were in favor.

Public comment:

Nancy Grosselfinger had presented the following questions in writing prior to the meeting:

Since it is unclear whether the public will be allowed into the Library building to attend the Annual Meeting in person, this Public Comment is submitted for introduction at the early part of the agenda.

1. Could the President or Treasurer please provide the following information regarding the financial status of the library:
 - a. The current estimated value of the land on which the library sits
 - b. The current estimated value of the library building
 - c. The current estimated value of the library collection
 - d. The current estimated value of the library building contents (non-collection)

This information would be helpful in knowing if the library is sufficiently insured in case of unwanted events or planned changes.

2. The current budget provides for increased allowance for 'fund raising'. How have those funds been expended and how much has been fund raised? How are these additional funds being expended? Is there a capital fund? If not, why not?
3. The October 2020 minutes indicate Jim Dillon declared a possible conflict of interest as provider of the fuel oil to the library. Biz Noonan agreed to explore other vendors pricing. The January minutes indicated she had not completed that work. Where does that exploration stand today?
4. The April 2021 minutes indicate one trustee spoke of increased programming as per the survey of the public but the librarian claimed the public was not

responsive to programming efforts. Where does programming for 2021 stand? How will the survey results be dealt with?

5. As raised last year our child population is on the increase. The RL school anticipates 9 children up from 3.5 children in the community. How is the library working with the RL School and TOW Central School, parents and faculty to provide curriculum supportive services to these children? Is there sufficient funding to meet the needs this increased population?
6. In May 2022 the RL Library will reach its centennial since the awarding of the Provisional Charter. What plans are being made to celebrate this milestone?
7. The 2020 NYS Report asks certain questions about 'contracts' with funding sources. The purpose of the contracts is to solidify relationships, clarify what is being funded, and assure a steady stream of income from those governmental sources. Why doesn't RL Library have any such contracts? What legal/professional advice has been rendered on the subject?
8. It is often remarked that there are no 'good jobs' to be had locally. What is the Board doing to make the jobs in the library 'good' jobs i.e. with a proper description, evaluation measures, professional development, salary and benefits package?
9. How is the Board demonstrating adherence to the Long Range Plan?

The following answers were provided by the Board:

1. Re insurance: Jim Dillon explained that we are covered at a maximum by the insurance agency. Jim and Jack had met with the agent, who suggested we need a replacement estimate from the contractor for the insurance company to raise the coverage.
4. Re programming: Carolynn stresses there is less demand for programming. She explained there were no programs because of Covid (i.e. the Zoo mobile). Biz explains that there are programs in the works targeting adults.
5. Children programming: Biz is working with families to set up a date for programming.
7. Re the funding source of \$20k from the Town of Long Lake being in jeopardy. Jim spoke to two board members and the Town supervisor, Biz spoke to others, both agree that regardless of what battles the Town of LL has with LL Library, that the \$20k provided to RL are not in jeopardy.
9. Re Long Range Plan: The feed-back from the community determines the Long-Range Plan. There is no clear deadline attached to it.

Thanked Nancy for public comments and her reminder re the conflict of interest. The Library Director's job evaluation will be discussed during the executive session.

II. Treasurer's Report (for August) by Jim Dillon:

- Income: \$ 13,718.14
- Paid Bills: \$ 3,788.29 [NB: Insurance was paid in the amount of \$1,461.21]

- Checking: \$ 39,848.88 (last month) new balance is \$49,778.73
- Savings: \$42,322.56

Biz made a motion to accept the Treasurer's report and Desiree seconded it. All were in favor.

III. Librarian’s Report as done byCarolynn Dufft:

Item Circ:

April 2021: 177	May 2021: 217	June 2021: 185	July 2021: 718
April 2020: 61	May 2020: 92	June 2020: 159	July 2020: 404

ILL (out):

April 2021: 328	May 2021: 301	June 2021: 373	July 2021: 718
April 2020: 0	May 2020: 0	June 2020: 124	July 2020: 177

The Meraki report (WiFi users for April, May, June 2021).

April 2021: 71	May 2021: 199	June 2021: 400	July 2021: 1,243
April 2020: 29	May 2020: 60	June 2020: 124	July 2020: 635

Carolynn asked for a change to the computer use policy, namely that the words “at least” be taken out, to reflect the always existing policy of restricting computer use to 30 min. Biz made a motion to strike the words “at least” from the policy. Colleen seconded it. All were in favor, but for Desiree. Carolynn will implement the changes to the policy and on the website.

Jack Regan installed four outlets outside.
Memory plates have been done from 2016 – 2021.

Biz made motion to accept Librarian Report. Jack seconded it. All were in favor.

IV. OLD BUSINESS

- Newsletter went out, Nancy didn’t receive it.
- Carolynn purchased the internet booster for \$44.95.
- Jack Regan installed four outlets outside.
- Fax to email: Carolynn to follow up.

V. New Business

- Colleen suggests to put awnings over the porch.
- **Setting up credit card payments via website**, Desi to finalize with Biz and Jim.
- **Pillars:** will be repaired.
- **Town board funding:** Biz attended June town board meeting, made a presentation, they appreciated it.
- **NY Hero Act requires “Model airborne infectious disease exposure prevention plan”.** Library Board will approve plan as draft based on our September Covid 2020 reopening plan. Biz made a motion. Jim seconded it. All were in favor, but for Colleen, who wishes to look into this more.
- **Carolynn presented a model librarian report for her monthly reports.**

Biz made a motion to go into an executive session at 11:34 am. Desi seconded it. All were in favor.

Public comment:

Is the Library Board thinking of a centennial celebration for next year?

Biz made a motion to go into executive session and Desiree seconded it at 11:35 am. All were in favor.

Executive session ended 11:55 pm. Board recommended finalizing updated job description for Librarian asap by October 1st, 2021.

Biz made a motion to adjourn board meeting at 12:00 pm. Desiree seconded it. All were in favor.

The next meeting is scheduled for October 18, 2021 at 5:30 pm including the budget meeting.